



STATE OF MINNESOTA
Office of Minnesota Secretary of State
Steve Simon

Active Business Data Order Request and Agreement to Provide Service

Fee: \$30 for all active business types

Check the box indicating how the electronic file should be processed: (Required)

- Active Business Data (Onetime \$30.00)
- Active Business Data (Ongoing weekly order). \$30.00 will debited from client account each week.

Money to cover the costs of ongoing weekly orders must be deposited in advance. You will be responsible to maintain sufficient funds to cover this request. This agreement can be terminated by the Office of the Minnesota Secretary of State at any time for non-payment.

\$30 x _____ weeks = Total Fee deposited \$ _____

Please complete the following information:

1. Order Information: (Required)

Contact Person: _____ Phone Number: _____

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

DELIVERY EMAIL (Required): _____

In order to receive and access the Active Business Data information, your delivery email address will need to be registered as an online account. If you have not registered, please create an online account at mbportal.sos.mn.gov.

The data is provided as a comma separated value (CVS) file. The file is delivered as a compressed (zip) file.

Note: The telephone number and type of business conducted are NOT AVAILABLE from this office.

The Office of the Minnesota Secretary of State will provide an electronic list of active business names and the primary address on record for the business types below:

Assumed Name – Note: One nameholder and address will also be provided

Cooperative Association

Cooperative (Domestic)

Cooperative (Foreign)

Business Corporation (Domestic)

Business Corporation (Foreign)

Limited Liability Company (Domestic)

Limited Liability Company (Foreign)

Limited Liability Partnership (Domestic)

Limited Liability Partnership (Foreign)

Limited Partnership (Domestic)

Limited Partnership (Foreign)

Nonprofit Corporation (Domestic)

Nonprofit Corporation (Foreign)

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Under no circumstance shall OSS be held liable for any direct, indirect, special, incidental or consequential damages, including, but not limited to, loss of data or profit, arising out of the use, or the inability to use, this data, even if this office has been advised of the possibility of such damages.

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Pursuant to Minnesota Statutes, section 336.9-531, "the state, the secretary of state, counties, county recorders, and their employees and agents are immune from liability that occurs as a result of errors in or omissions from information provided from the central filing system."

This information cannot be presented by a user as the "Official" records of OSS. Only OSS may present this information as "Official". Records may state that they were obtained from the computerized files of OSS. Information presented on the site is collected, maintained, and provided for the convenience of the reader.

If you agree to the above terms, please sign and date this agreement.

Requestor's Signature

Date

Please sign this agreement and make payment payable to "Secretary of State." Submit all items together and mail to the address below:

Office of the Minnesota Secretary of State
Attn. Certification
First National Bank Building,
332 Minnesota Street, Suite N201
Saint Paul, MN 55101

If you have any questions, please contact the Business Services Helpdesk at: 651-296-2803 (Metro Area); 1-877-551-6767 (toll-free); or Minnesota Relay Service: 711.