

**Office of the Minnesota Secretary of State**  
**Name Search Customized Order and Agreement**  
**Fee: \$35 for each name searched**



A Name Search is a search of an Individual or Organization Name listed as Agent, Applicant, etc. Only one Individual or Organization Name search per order.

**Note: This office does not record or retain ownership, membership or shareholder information.**

**Order Information:**

Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**DELIVERY EMAIL (Required):**

\_\_\_\_\_

**Name Associated with an Entity:**

**Note: The individual or organization will be searched exactly as stated on the form.**

Individual First Name: \_\_\_\_\_

Individual Last Name: \_\_\_\_\_

**OR**

Organization Name: \_\_\_\_\_

Include Inactive Business Entities:  Yes  No

Include Inactive Filing Parties (Example: prior applicants, agent, contact, etc.):  Yes  No

OSS Provides these records "as is." Records are derived from information residing on the OSS database at the time the inquiry was executed. OSS makes no warranty or representation regarding the accuracy of the information provided. OSS does not certify the authenticity of information provided by third parties.

While all attempts are made to insure the correctness and suitability of information under the control of OSS and to correct any errors brought to the attention of OSS, no representation or guarantee can be made as to the correctness or suitability of that information or any linked information presented, referenced, or implied.

\_\_\_\_\_  
*Requestor's Signature (Required)*

\_\_\_\_\_  
*Date*

Orders must be submitted by mail. Make checks payable to "MN Secretary of State" and submit order to address below:

Minnesota Secretary of State - Business Services  
First National Bank Building  
332 Minnesota Street, Suite N201  
Saint Paul, MN 55101  
(Staffed 8 a.m. – 4 p.m., Monday - Friday, excluding holidays)  
Phone Lines: (9 a.m. - 4 p.m., M-F) Metro Area 651-296-2803; Greater MN 1-877-551-6767