



## **OFFICE OF THE MINNESOTA SECRETARY OF STATE**

*Steve Simon*

### **Notice of Vacancies in State Boards, Councils and Committees**

February 1, 2016 — The Office of the Minnesota Secretary of State today released the February 2016 notice of vacancies for various state boards, councils and committees that are accepting applications, due February 23, 2016. Minnesotans are encouraged to apply and serve in demonstration of public service. The full list of vacancies is listed below and [online](#).

**Additionally, Minnesotans will now be able to find information and updates on new vacancies on Secretary of State Steve Simon's official Facebook and Twitter pages. You can find those here:**

- [Facebook.com/MNSteveSimon](https://www.facebook.com/MNSteveSimon)
- [Twitter.com/MNSteveSimon](https://twitter.com/MNSteveSimon)

Application forms are available [online](#) and must be submitted by February 23, 2016, to be assured of full consideration by the appointing authority. Appointing authorities may choose to review applications received by the Secretary of State after February 23.

#### **Submit an Application**

Applicants should include the following documents:

- Open Appointments Application Form
- Letter of Interest
- Resume or Biography

Applications may be submitted [online](#), by email to [open.appointments@state.mn.us](mailto:open.appointments@state.mn.us), or by mail or in person to:

Office of the Minnesota Secretary of State  
180 State Office Building  
100 Rev. Dr. Martin Luther King, Jr. Blvd.  
St Paul, MN 55155-1299

The monthly Notice of Vacancies is posted on [www.sos.state.mn.us](http://www.sos.state.mn.us) the first Monday of every month and is provided by email to those who [subscribe for the notice](#).

In accordance with the Minnesota Open Appointments Law, the Secretary of State acts as an administrator in publishing vacancies, receiving applications and recording appointments. Applications will be reviewed and appointments made by the appointing authorities; questions about specific vacancies and appointments should be directed to the appointing authority. Applications are kept on file for a one-year period.

The 2014 Open Appointments Annual Report is available [online](#) and includes a complete listing of state boards and councils that follow the Open Appointments process, descriptions of these agencies and membership, and statistical information about appointments and vacancies during the 2014 fiscal year. A print version of the report is available at the Minnesota Bookstore, (651) 297-3000 or 1-800-657-3757.

## **HEALTH CARE HOMES ADVISORY COMMITTEE**

**85 EAST 7TH PLACE**

**ST PAUL, MN 55101**

**651-291-5421**

**M.S. 256B.0751**

Appointing: Commissioner of Health

Compensation: \$55 per diem

Vacancies: One Certified Health Care Home Representative

The advisory committee shall advise the commissioner on ongoing implementation of the health care homes program including, but not limited to: implementation activities on performance management and benchmarking; modifications to the health care homes program based on results of the legislatively mandated health care home valuation; statewide solutions for engagement of employers and commercial payers; potential modifications of the health care home rules or statutes consumer engagement, including patient and family-centered care patient activation in health care, and shared decision making; oversight for health care home subject matter task forces or workgroups; and other related issues as requested by the commissioners. Committee members will be asked to: provide guidance and advice in setting strategies to raise awareness of health care home concepts across Minnesota that will create community engagement in patient centered coordinated care principles; provide advice on soliciting and receiving input from diverse stakeholders and communities regarding the ongoing implementation of health care homes; and provide input on how health care homes as a foundational health reform program should continue to develop to support Minnesota population health goals of "health in all things" and "accountable care". Membership shall be 15-16 members of which 25 percent must be consumers or patients in health care homes. Other members include: health care professions such as primary care provider, mental health, nurse and care coordinator (ideally one member from each category); four members to provide statewide representation from health care homes clinics; one health plan company representative, one employer representative, one academic researcher representative, one organization to improve quality representative, three to four consumers, and one state agency representative. Three to four meetings are expected to be held annually. The meeting location has not yet been determined.

## **HOME CARE PROVIDER ADVISORY COUNCIL**

**DEPARTMENT OF HEALTH**

**85 EAST 7TH PLACE**

**PO BOX 64900**

**ST PAUL, MN 55164-0900**

**651-201-3812**

**M.S. 144A.4799**

Appointing: Commissioner of Health

Compensation: \$55 per diem

Vacancies: One Home Care Licensee Member

*M.S. 144A.4799 Home Care Licensee Member, defined: "Home Care Licensee member" means a person who represents either basic or comprehensive levels of licensure. The person may be a manager official, and administrator, a supervising registered nurse, or an unlicensed personnel performing home care tasks for a home care provider licensed by the State of Minnesota.*

The council will provide advice regarding regulations of the home care providers including community standards; enforcement of licensing standards and disciplinary actions; distribution of information to providers and consumers; training standards; emerging issues; and other duties as directed by the commissioner. Membership includes three public members who either are receiving home care services or have family member receiving services or have received home care services within five years of the application date; three Minnesota home care licensees representing basic and comprehensive levels of licensure - may be managing official, administrator, supervising RN or an unlicensed personnel performing home care tasks; one member of the MN Board of Nursing; and one member representing the Ombudsman for Long-Term Care. Meetings will be held on a quarterly basis, for approximately two hours, in St. Paul, MN

## **MN GOVERNOR'S COUNCIL ON DEVELOPMENTAL DISABILITIES (DD COUNCIL)**

**370 CENTENNIAL OFFICE BUILDING**

**658 CEDAR STREET**

**ST. PAUL, MN 55155**

**651-296-4018**

**MS 16B.053 & 16B.054(1999) & PL 106-402(1970&2000)**

Appointing: Governor

Compensation: Travel exp; respite/child care; pca/support serv

Vacancies: One Parent Member of a Child (for a term ending January 2, 2017)

Carry out responsibilities in P.L. 106-402 to assure that people with developmental disabilities and their families receive the necessary supports/services to achieve increased independence, productivity, self determination, integration and inclusion in the community. Set out in the Developmental Disabilities Assistance and Bill of Rights Act (DD Act) (P.L. 106-402). The governor shall select members of the council, at his or her discretion after soliciting recommendations from organizations representing a broad range of individuals with developmental disabilities and individuals interested in individuals with developmental disabilities, including the non-state agency members of the council. The governor shall make appropriate provisions to rotate the membership of the council. The council shall include representatives of the principal state agencies. Not less than 60 percent of the membership of the council shall consist of individuals with developmental disabilities; parents or guardians of children with developmental disabilities; or immediate relatives or guardians of adults with mentally impairing developmental disabilities who cannot advocate for themselves; and not employees of a state agency that receives funds or provides services under this part, and who are not managing employees (as defined in section 1126(b) of the Social Security Act). First Wednesday of the even-numbered months (February, April, June, August, October, and December), additional time may be required on an "as needed basis." Continuing Education and Conference Center, University of Minnesota St. Paul Campus.

**REHABILITATION REVIEW PANEL  
DEPARTMENT OF LABOR AND INDUSTRY  
WORKERS' COMPENSATION DIVISION  
443 LAFAYETTE ROAD  
ST. PAUL, MN 55155  
651-284-5142  
M.S. 176.102, SUBD. 3.**

Appointing: Commissioner of Labor and Industry

Compensation: \$55 per diem, reimbursed for expenses

Vacancies: Two seats – One Insurer Representative and One Labor Alternate Representative

The panel advises the department of Labor and Industry on rehabilitation matters relating to workers' compensation and may issue penalties for violation of rules following a contested case hearing under Chapter 14 under Minnesota Statutes 176.103, subd. 3. The 14 member review panel includes two members each from employers, insurers, rehabilitation, and health care provider, one representative of chiropractors, four representing labor plus three alternates. The commissioner of Labor and Industry, or designee, is an ex-officio member. Meetings are held the first Thursday of every third month from 1- 3:00 p.m. at the Labor and Industry Building, 443 Lafayette Road North, St. Paul.