

M.S. §205.17, subd. 2: 1<sup>st</sup> class Cities must use a different header.

M.R. 8250.1810, subp. 10: "...When more than one question is on the ballot for a given jurisdiction, each ballot question must be designated by a number and must be preceded by the words..." CITY QUESTION,"... and the number assigned to the question in uppercase letters in as large as practicable but no smaller than 10-point bold face type...."

M.S. §204B.36, subd. 2: Number of write-in lines must equal the number to be elected.

M.R. 8250.1810, subp. 16: "The names of candidates to fill vacancies at a special election for county and municipal offices must be listed under the heading "Special election (name of office)", followed by "To fill vacancy in term expiring (date)" with the name of the office, the date of expiration of the term, and any other information necessary to distinguish the office... Vacant offices being filled by special election must be listed with other offices of that type but after any offices for which a candidate will be elected for a full term...."

M.S. §412.02, subd. 1: The City Clerk and the City Treasurer each serve 4 year terms but they are not to be elected in the same year. Therefore, even though both the offices are on the Example Ballot only one should appear on the actual November 5, 2013 General Election Ballot.

OFFICIAL BALLOT	
GENERAL ELECTION BALLOT	
CITY OF _____	
NOVEMBER 5, 2013	
Judge _____ Judge _____	
<b>INSTRUCTIONS TO VOTERS:</b> To vote, completely fill in the oval(s) next to your choice(s) like this: ●	
CITY OFFICES OPTIONAL: CITY NAME	CITY QUESTIONS
<b>MAYOR</b> VOTE FOR ONE	To vote for a question, fill in the oval next to the word "YES" on that question. To vote against a question, fill in the oval next to the word "NO" on that question.
<input type="radio"/> CANDIDATE _____ <input type="radio"/> CANDIDATE _____ <input type="radio"/> write-in, if any _____	
<b>SPECIAL ELECTION FOR MAYOR</b> To fill vacancy in term expiring January 4, 2016 VOTE FOR ONE	
<input type="radio"/> CANDIDATE _____ <input type="radio"/> CANDIDATE _____ <input type="radio"/> write-in, if any _____	<input type="radio"/> YES <input type="radio"/> NO
<b>COUNCIL MEMBER</b> IF REQUIRED: WARD OR DISTRICT <i>n</i> or AT LARGE VOTE FOR UP TO TWO	<b>CITY QUESTION 1</b> THE QUESTION TITLE MUST CONSIST OF TEN OR FEWER WORDS
<input type="radio"/> CANDIDATE _____ <input type="radio"/> CANDIDATE _____ <input type="radio"/> CANDIDATE _____ <input type="radio"/> write-in, if any _____ <input type="radio"/> write-in, if any _____	The body of the question is printed here in upper and lower case letters, as large as possible, but in no case smaller than 10 point type. The title goes above in the shaded box, and must also be in no smaller than 10 point type. "YES" and "NO" must be placed directly below and no smaller than 10 point and bold.
<b>SPECIAL ELECTION FOR COUNCIL MEMBER</b> IF REQUIRED: WARD <i>n</i> OR DISTRICT <i>n</i> or AT LARGE To fill vacancy in term expiring January 4, 2016 VOTE FOR ONE	<b>CITY QUESTION 2</b> THE QUESTION TITLE MUST CONSIST OF TEN OR FEWER WORDS
<input type="radio"/> CANDIDATE _____ <input type="radio"/> CANDIDATE _____ <input type="radio"/> write-in, if any _____ <input type="radio"/> write-in, if any _____	<input type="radio"/> YES <input type="radio"/> NO
<b>CITY CLERK or CITY TREASURER</b> VOTE FOR ONE	<b>CITY QUESTION 3</b> THE QUESTION TITLE MUST CONSIST OF TEN OR FEWER WORDS
<input type="radio"/> CANDIDATE _____ <input type="radio"/> CANDIDATE _____ <input type="radio"/> write-in, if any _____	When two or more questions from the same jurisdiction appear on a ballot, the questions must be numbered. All other formatting rules apply, however, you do not need to repeat the instructions.
<input type="radio"/> YES <input type="radio"/> NO	<b>BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE</b>
<input type="radio"/> CANDIDATE _____ <input type="radio"/> CANDIDATE _____ <input type="radio"/> write-in, if any _____	The maximum amount of increased levy as a percentage of market value is _____%  The amount that will be raised by the new referendum tax rate in the first year it is to be levied is \$ _____.

M.S. §275.61, Subd. 1: "...The ballot shall state the maximum amount of the increased levy as a percentage of market value and the amount that will be raised by the new referendum tax rate in the first year it is to be levied...this subdivision does not apply to tax levies for the payment of debt obligations that are approved by the voters after June 30, 2008."

M.S. §275.60: "(a) Notwithstanding any general or special law or any charter provisions, but subject to section 126C.17, subdivision 9, any question submitted to the voters by any local governmental subdivision at a general or special election after June 8, 1995, authorizing a property tax levy or tax rate increase, including the issuance of debt obligations payable in whole or in part from property taxes, must include on the ballot the following notice in boldface type: "BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE."

M.R. 8250.1810, subp. 5: "When more than one of the following types of offices is on the ballot, the offices must appear on the ballot in the following order and must be identified as follows in uppercase in as large as practicable but no smaller than 14-point bold face type:...' CITY OFFICES CITY QUESTON... The name or the number of the appropriate municipality, school district, or special district may be added directly under the office types listed in this subpart."

M.R. 8250.1810, subp. 6: "The offices must appear on the ballot in the following order and must be identified as follows in uppercase letters and printed in uppercase in as large as practicable but no smaller than 10-point bold face type. The office title must either be shaded with a screen of ten percent or less, or printed white on black:...' "MAYOR" "COUNCIL MEMBER" "CITY CLERK" "CITY TREASURER" "CITY QUESTIONS..." If on the same ballot with other offices of the same type, offices elected at large must include "AT LARGE" following the office identification and must be listed before other offices of the same type elected by district. Where nonjudicial offices are designated by number, those offices must be listed in numerical order and must be printed in uppercase letters or numbers directly under the title of the office...If an office is not to be filled at a general election, the office must not appear on the ballot..."

Example City Election Optical Scan Primary Ballot for August 13, 2013 City Primary per M.S. §§205.17, subd. 1, 204B.36, 412.02, 412.191, subd. 1, M.R. 8250.1810

OFFICIAL BALLOT	
<b>PRIMARY ELECTION BALLOT</b>	
CITY OF _____	
<b>AUGUST 13, 2013</b>	
Judge _____	
Judge _____	
<b>INSTRUCTIONS TO VOTERS:</b>	
To vote, completely fill in the oval(s) next to your choice(s) like this: <input type="radio"/>	
<b>CITY OFFICES</b> OPTIONAL: CITY NAME	<b>CITY QUESTIONS</b>
<b>MAYOR</b> OPTIONAL: CITY NAME VOTE FOR ONE	To vote for a question, fill in the oval next to the word "YES" on that question. To vote against a question, fill in the oval next to the word "NO" on that question.
<input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE	
<b>SPECIAL ELECTION FOR MAYOR</b> To fill vacancy in term expiring January 4, 2016 VOTE FOR ONE	<b>CITY QUESTION</b> THE QUESTION TITLE MUST CONSIST OF TEN OR FEWER WORDS
<input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE	The body of the question is printed here in upper and lower case letters, as large as possible, but in no case smaller than 10 point type. The title goes above in the shaded box, and must also be in no smaller than 10 point type. "YES" and "NO" must be placed directly below and no smaller than 10 point and bold.
	<input type="radio"/> YES <input type="radio"/> NO
<b>COUNCIL MEMBER</b> IF REQUIRED: WARD OR DISTRICT <i>n</i> or AT LARGE VOTE FOR UP TO TWO	
<input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE	
<b>SPECIAL ELECTION FOR COUNCIL MEMBER</b> IF REQUIRED: WARD <i>n</i> OR DISTRICT <i>n</i> or AT LARGE To fill vacancy in term expiring January 4, 2016 VOTE FOR ONE	
<input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE	
<b>CITY CLERK or CITY TREASURER</b> VOTE FOR ONE	
<input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE	

M.R. 8250.1810, subp. 4: "...Instructions to voters. Under the heading at the top of each side of the ballot, the words "INSTRUCTIONS TO VOTERS" must be printed in uppercase bold in as large as practicable but no smaller than 12-point bold type. The words "To vote completely fill in the oval(s) next to your choice(s) like this:  ...must follow and be printed in upper and lower case in as large as practicable but no smaller than 8-point bold face type."

M.S. §205.17, subd. 3: "Primary ballots...No blank spaces shall be provided for writing the names of candidates."

M.R. 8250.1810, subp. 16: "The names of candidates to fill vacancies at a special election for county and municipal offices must be listed under the heading "Special election for (name of office)," followed by "To fill vacancy in term expiring (date)" with the name of the office, the date of expiration of the term, and any other information necessary to distinguish the office...Vacant offices being filled by special election must be listed with other offices of that type but after any offices for which a candidate will be elected for full term..."

M.S. §412.02, subd. 1: The City Clerk and the City Treasurer each serve 4 year terms but they are not to be elected the same year. Therefore, even though both the offices are on the Example Ballot only one should appear on the actual August 13, 2013 Primary Ballot.

M.R. 8250.1810, subp. 6: "...If on the same ballot with other offices of the same type, offices elected at large must include "AT LARGE" following the office identification and must be listed before other offices of the same type elected by district..."

NOTE: Additional instructions apply for bond and/or levy referendum ballot notices. M.S. §§275.61; 275.60(a)

M.R. 8250.1810, subp.5: "When more than one of the following types of offices is on the ballot, the offices must appear on the ballot in the following order and must be identified as follows in uppercase in as large as practicable but no smaller than 14-point bold face type:..."  
**CITY OFFICES**  
**CITY QUESTION...**  
The name or the number of the appropriate municipality, school district, or special district may be added directly under the office types listed in this subpart."

M.R. 8250.1810, subp. 6: "The offices must appear on the ballot in the following order and must be identified as follows in uppercase letters and printed in uppercase in as large as practicable but no smaller than 10-point bold face type. The office title must either be shaded with a screen of ten percent or less, or printed white on black:..."  
**"MAYOR"**  
**"COUNCIL MEMBER"**  
**"CITY CLERK"**  
**"CITY TREASURER"**  
**"CITY QUESTIONS..."**  
If on the same ballot with other offices of the same type, offices elected at large must include "AT LARGE" following the office identification and must be listed before other offices of the same type elected by district.  
Where nonjudicial offices are designated by number, those offices must be listed in numerical order and must be printed in uppercase letters or numbers directly under the title of the office...If an office is not to be filled at a general election, the office must not appear on the ballot..."

NOTE – The number of candidate lines should equal the number of candidates who filed for office

M.R. 8250.1810, subp. 6: "The offices must appear on the ballot in the following order and must be identified as follows in uppercase letters and printed in uppercase letters in as large as practicable but no smaller than 10-point bold face type...  
**"TOWN SUPERVISOR"**  
**"TOWN CLERK"**  
**"TOWN TREASURER"**  
**"TOWN QUESTIONS..."**

M.R. 8250.1810, subp. 8: "...Below the name of the last candidate for each office shall be placed as many blank lines as there are offices of that kind to be filled, and on the blank lines the voter may write the names of persons not printed on the ballot for whom the voter desires to vote..."

M.R. 8250.1810, subp. 16: "...Vacant offices being filled by special election must be listed with other offices of that type but after any offices for which a candidate will be elected for a full term..."

M. S. §367.03, subd. 4: "...the clerk and treasurer shall be elected in alternate years." Therefore, although both "Town Clerk" and "Town Treasurer" are shown on this Example Ballot, only one will be on the actual November Ballot.

M.R. 8250.1810, subp. 5: "Subp. 5. **Order and form of office types.** When more than one of the following types of offices is on the ballot, the offices must appear on the ballot in the following order - and must be identified as follows in uppercase in as large as practicable but no smaller than 14-point bold face type:  
**FEDERAL OFFICES**  
**STATE OFFICES**  
**CONSTITUTIONAL AMENDMENTS**  
**COUNTY OFFICES**  
**COUNTY QUESTIONS**  
**CITY OFFICES**  
**CITY QUESTIONS**  
**TOWN OFFICES**  
**TOWN QUESTIONS**  
**SCHOOL DISTRICT OFFICES**  
**SCHOOL DISTRICT QUESTIONS**  
**SPECIAL DISTRICT OFFICES**  
**SPECIAL DISTRICT QUESTIONS**  
**JUDICIAL OFFICES**

The name or the number of the appropriate municipality, school district, or special district may be added directly under the office types listed in this subpart."

OFFICIAL BALLOT		GENERAL ELECTION BALLOT	
Judge _____		TOWN OF _____	
Judge _____		NOVEMBER 5, 2013	
<b>INSTRUCTIONS TO VOTERS:</b>			
To vote, completely fill in the oval(s) next to your choice(s) like this: ●			
TOWN OFFICES		TOWN QUESTIONS	
OPTIONAL: TOWNSHIP NAME			
<b>TOWN SUPERVISOR</b> SEAT <i>n</i> VOTE FOR ONE		To vote for a question, fill in the oval next to the word "YES" on that question. To vote against a question, fill in the oval next to the word "NO" on that question.	
<input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> _____ <small>write-in, if any</small>		<b>TOWN QUESTION 1</b> <b>THE QUESTION TITLE MUST CONSIST OF TEN OR FEWER WORDS</b>	
<b>SPECIAL ELECTION FOR TOWN SUPERVISOR</b> SEAT <i>n</i> To fill vacancy in term expiring <b>January 4, 2016</b> VOTE FOR ONE		The body of a town question must be formatted exactly like the county question, in ten point upper and lower case letters. The title should go above in the shaded box and printed in ten point bold uppercase.	
<input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> _____ <small>write-in, if any</small>		<input type="radio"/> YES <input type="radio"/> NO	
<b>TOWN TREASURER or TOWN CLERK</b> VOTE FOR ONE		<b>TOWN QUESTION 2</b> <b>THE QUESTION TITLE MUST CONSIST OF TEN OR FEWER WORDS</b>	
<input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> _____ <small>write-in, if any</small>		When two or more ballot questions occur in a single jurisdiction, be sure to number the questions as above. When the question is related to the renewal of an existing levy referendum, use the notice below.	
<input type="radio"/> YES <input type="radio"/> NO		<b>BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE</b>	
<b>SPECIAL ELECTION FOR TOWN TREASURER</b> To fill vacancy in term expiring <b>January 4, 2016</b> VOTE FOR ONE		The maximum amount of the increased levy as a percentage of market value is _____ %	
<input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> _____ <small>write-in, if any</small>		The amount that will be raised by the new referendum tax rate in the first year it is to be levied is \$ _____.	

M.R. 8250.1810, subp. 10: "The question heading and numbers (where applicable) must be shaded with a screen of ten percent or less or printed white on black. A clerk, county auditor, or appropriate governing body shall provide a title for each question printed on the ballot. The title must not contain more than 10 words and must not be used on the ballot until it has been approved by the jurisdiction's legal counsel. The title must be printed in uppercase and bold face in as large as practicable but no smaller than 10 point type and must be printed in the same section as the body of the question to which it refers."

M.R. 8250.1810, subp. 10: "...When more than one question is on the ballot for a given jurisdiction, each ballot question must be designated by a number..."

M.S. §275.60(a) : "Notwithstanding any general or special law or any charter provisions, but subject to section 126C.17, subdivision 9, any question submitted to the voters by any local governmental subdivision at a general or special election after June 8, 1995, authorizing a property tax levy or tax rate increase, including the issuance of debt obligations payable in whole or in part from property taxes, must include on the ballot the following notice in boldface type: **"BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE."**

M.S. §205.17 : "...On town ballots names of the candidates for each office shall be arranged either: (1) alphabetically according to the candidates surname; or (2) in the manner provided for state elections if the town electors chose at the town's annual meeting to arrange the names in that way for at least two consecutive years."

M.S. §206.061, "Subd. 4. order of candidates. ...On the white ballot prepared for the general election the order of...names of candidates for election shall be the same as required for paper ballots. More than one column or row may be used for the same office or party. Electronic ballot display and audio ballot readers must conform to the candidate order on the optical scan ballot used in the precinct.

Subd. 5. Alternation. The provisions of the election laws requiring the alternation of names of candidates must be observed as far as practicable by changing the order of the names on an electronic voting system in the various precincts so that each name appears on the machines or marking devices used in a municipality substantially an equal number of times in the first, last and in each intermediate place in the list or group in which they belong. However, the arrangement of candidates' names must be the same on all voting systems used in the same precinct. If the number of names to be alternated exceeds the number of precincts, the election official responsible for providing the ballots, in accordance with subdivision 1, shall determine by lot the alternation of names. If an electronic ballot marker is used with a paper ballot that is not an optical scan ballot card, the manner of alternation of candidate names on the paper ballot must be as prescribed for optical scan ballots in this subdivision."

M.S. §275.61, subd. 1: "...the ballot shall state the maximum amount of the increased levy as a percentage of market value and the amount that will be raised by the new referendum tax rate in the first year it is to be levied...This subdivision does not apply to tax levies for the payment of debt obligations that are approved by the voters after June 30, 2008."

Example School District Optical Scan Primary Ballot for August 13, 2013 School District primary per M.S. §§204B.36, 204B.37, 275.60, 126C.17, M.R. 8250.1810

M.R. 8250.1810, subp. 5: "...The name or the number of the appropriate municipality, school district, or special district may be added directly under the office types listed in this subpart."

M.S. §205A.08, subd. 2: "Primary Ballots. The school district primary ballot must conform as far as practicable with the school district general election ballot except that no blank spaces may be provided for writing in the names of candidates."

M.R. 8250.1810, subp.16: Special elections to fill a vacancy must be listed with other offices of that type but after any offices for a full term.

M.R. 8250.1810, Subp. 10: "Ballot questions must be printed after offices of the same jurisdiction. Directly after the office type required in subpart 2, the words "To vote for a question, fill in the oval next to the word "YES" on that question. To vote against a question, fill in the oval next to the word "NO" on that question." must be printed in upper and lower case and no smaller than 8 point type..."

M.R. 8250.1810, Subp. 10: "...When more than one question is on the ballot for a given jurisdiction, each ballot question must be designated by a number and must be preceded by the words... "SCHOOL DISTRICT QUESTION"...and the number assigned to the question in upper case letters in as large as practicable but no smaller than 10-point bold face type. The name and/or number of the jurisdiction that the question will represent may be printed directly under the heading of the question."

OFFICIAL BALLOT  
**PRIMARY ELECTION BALLOT**  
**SCHOOL DISTRICT \_\_\_\_\_**  
**AUGUST 13, 2013**

**INSTRUCTIONS TO VOTERS:**  
 To vote, completely fill in the oval(s) next to your choice(s) like this: ●

<b>SCHOOL DISTRICT OFFICES OPTIONAL: SCHOOL DISTRICT NAME</b>	<b>SCHOOL DISTRICT QUESTIONS</b>
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<b>SCHOOL BOARD MEMBER AT LARGE VOTE FOR UP TO FOUR</b>	<b>SCHOOL DISTRICT QUESTION 2 THE QUESTION TITLE MUST CONSIST OF TEN OR FEWER WORDS</b>
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<input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE	<p>When two or more ballot questions occur in a single jurisdiction, be sure to number the questions as above. If the question is an operating levy referendum question authorizing a property tax levy or tax rate increase including the issuance of debt obligations payable in whole or in part from property taxes, use the notice below.</p> <input type="radio"/> YES <input type="radio"/> NO <p><b>BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE</b></p>
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<b>SCHOOL BOARD MEMBER DISTRICT n or AT LARGE VOTE FOR ONE</b>	<b>SCHOOL DISTRICT QUESTION 3 THE QUESTION TITLE MUST CONSIST OF TEN OR FEWER WORDS</b>
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<input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE	<p>When two or more ballot questions occur in a single jurisdiction, be sure to number the questions as above. When the question is related to the renewal of an existing levy referendum, use the notice below.</p> <input type="radio"/> YES <input type="radio"/> NO <p><b>BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING TO EXTEND AN EXISTING PROPERTY TAX REFERENDUM THAT IS SCHEDULED TO EXPIRE.</b></p>
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<b>SPECIAL ELECTION FOR SCHOOL BOARD MEMBER DISTRICT n To fill vacancy in term expiring January 4, 2016 VOTE FOR ONE</b>	
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<input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE	
--	--

**SCHOOL DISTRICT QUESTIONS**

To vote for a question, fill in the oval next to the word "YES" on that question. To vote against a question, fill in the oval next to the word "NO" on that question.

<b>SCHOOL DISTRICT QUESTION 1 THE QUESTION TITLE MUST CONSIST OF TEN OR FEWER WORDS</b>	
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The body of the question is printed here in upper and lower case letters, as large as possible, but in no case smaller than 8 point type. The title goes above in the shaded box, and must also be in no smaller than 10 point type. "YES" and "NO" must be placed directly below and no smaller than 10 point and bold. School District bond election where debt service payments are made entirely from transfers of revenue from the capital fund to the debt service fund.

<input type="radio"/> YES <input type="radio"/> NO	
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M.R. 8250.1810, subp. 10: "...The question heading and numbers (where applicable) must be shaded with a screen of 10 percent or less or printed white on black. A clerk, county auditor, or appropriate governing body shall provide a title for each question printed on the ballot. The title must not contain more than ten words and must not be used on the ballot until it has been approved by the jurisdictions legal counsel. The title must be printed in uppercase and bold face in as large as practicable but no smaller than 10 point type and must be printed in the same section as the body of the question to which it refers..."

NOTE: For specific ballot question language requirements regarding referendum revenue see M.S. §126C.17.

M.S. §275.60: "(a) "Notwithstanding any general or special law or any charter provisions, but subject to section 126C.17, subdivision 9, any question submitted to the voters by any local governmental subdivision at a general or special election after June 8, 1995, authorizing a property tax levy or tax rate increase, including the issuance of debt obligations payable in whole or in part from property taxes, must include on the ballot the following notice in bold-face type: **"BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE."**..." (c) "... This section does not apply to a school district bond election if the debt service payments are to be made entirely from transfers of revenue from the capital fund to debt service fund."

M.S. §126C.17, subd. 9: "...The Notice required under section 275.60 may be modified to read, in cases of renewing existing levies at the same amount per pupil as in the previous year: **"BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING TO EXTEND AN EXISTING PROPERTY TAX REFERENDUM THAT IS SCHEDULED TO EXPIRE."** The ballot may contain a textual portion with the information required in this subdivision and a question stating substantially the following: "shall the increase in the revenue proposed by (petition to) the board of ....., School District No. ..., be approved?"

Example

OFFICIAL BALLOT		<b>PRIMARY ELECTION BALLOT</b>	
Judge _____		CITY OF _____	
Judge _____		AUGUST 13, 2013	
<b>INSTRUCTIONS TO VOTERS:</b> To vote, completely fill in the oval(s) next to your choice(s) like this: ●			
<b>CITY OFFICES</b> OPTIONAL: CITY NAME		<b>SCHOOL DISTRICT OFFICES</b>	
MAYOR OPTIONAL: CITY NAME VOTE FOR ONE		SCHOOL BOARD MEMBER DISTRICT <i>n</i> or AT LARGE VOTE FOR ONE	
<input type="radio"/> CANDIDATE		<input type="radio"/> CANDIDATE	
<input type="radio"/> CANDIDATE		<input type="radio"/> CANDIDATE	
<input type="radio"/> CANDIDATE		<input type="radio"/> CANDIDATE	
SPECIAL ELECTION FOR MAYOR To fill vacancy in term expiring January 4, 2016 VOTE FOR ONE		SPECIAL ELECTION FOR SCHOOL BOARD MEMBER DISTRICT <i>n</i> To fill vacancy in term expiring January 4, 2016 VOTE FOR ONE	
<input type="radio"/> CANDIDATE		<input type="radio"/> CANDIDATE	
<input type="radio"/> CANDIDATE		<input type="radio"/> CANDIDATE	
<input type="radio"/> CANDIDATE		<input type="radio"/> CANDIDATE	
COUNCIL MEMBER IF REQUIRED: WARD OR DISTRICT <i>n</i> or AT LARGE VOTE FOR UP TO TWO		<input type="radio"/> CANDIDATE	
<input type="radio"/> CANDIDATE		<input type="radio"/> CANDIDATE	
<input type="radio"/> CANDIDATE		<input type="radio"/> CANDIDATE	
<input type="radio"/> CANDIDATE		<input type="radio"/> CANDIDATE	
<input type="radio"/> CANDIDATE		<b>SCHOOL DISTRICT QUESTIONS</b>	
		To vote for a question, fill in the oval next to the word "YES" on that question. To vote against a question, fill in the oval next to the word "NO" on that question.	
SPECIAL ELECTION FOR COUNCIL MEMBER IF REQUIRED: WARD <i>n</i> OR DISTRICT <i>n</i> or AT LARGE To fill vacancy in term expiring January 4, 2016 VOTE FOR ONE		SCHOOL DISTRICT QUESTION 1 THE QUESTION TITLE MUST CONSIST OF TEN OR FEWER WORDS	
<input type="radio"/> CANDIDATE		The body of the question is printed here in upper and lower case letters, as large as possible, but in no case smaller than 10 point type. The title goes above in the shaded box, and must also be in no smaller than 10 point type. "YES" and "NO" must be placed directly below and no smaller than 10 point and bold.	
<input type="radio"/> CANDIDATE		<input type="radio"/> YES	
<input type="radio"/> CANDIDATE		<input type="radio"/> NO	
CITY CLERK <i>or</i> CITY TREASURER VOTE FOR ONE		SCHOOL DISTRICT QUESTION 2 THE QUESTION TITLE MUST CONSIST OF TEN OR FEWER WORDS	
<input type="radio"/> CANDIDATE		When two or more ballot questions occur in a single jurisdiction, be sure to number the questions as above. If the question is an operating levy referendum question authorizing a property tax levy or tax rate increase including the issuance of debt obligations payable in whole or in part from property taxes, use the notice below.	
<input type="radio"/> CANDIDATE		<input type="radio"/> YES	
<input type="radio"/> CANDIDATE		<input type="radio"/> NO	
<b>SCHOOL DISTRICT OFFICES</b> OPTIONAL: SCHOOL DISTRICT NAME		BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE	
SCHOOL BOARD MEMBER OPTIONAL: SCHOOL DISTRICT NAME VOTE FOR UP TO FOUR		SCHOOL DISTRICT QUESTION 3 THE QUESTION TITLE MUST CONSIST OF TEN OR FEWER WORDS	
<input type="radio"/> CANDIDATE		When two or more ballot questions occur in a single jurisdiction, be sure to number the questions as above. When the question is related to the renewal of an existing levy referendum, use the notice below.	
<input type="radio"/> CANDIDATE		<input type="radio"/> YES	
<input type="radio"/> CANDIDATE		<input type="radio"/> NO	
<input type="radio"/> CANDIDATE		BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING TO EXTEND AN EXISTING PROPERTY TAX REFERENDUM THAT IS SCHEDULED TO EXPIRE.	
<input type="radio"/> CANDIDATE			
<input type="radio"/> CANDIDATE			
<input type="radio"/> CANDIDATE			

See School District Ballot and/or City Primary Ballot Examples for references.

OFFICIAL BALLOT		<b>GENERAL ELECTION BALLOT</b>	
Judge _____		CITY OF _____	
Judge _____		<b>NOVEMBER 5, 2013</b>	
<b>INSTRUCTIONS TO VOTERS:</b> To vote, completely fill in the oval(s) next to your choice(s) like this: ●			
<b>CITY OFFICES</b> OPTIONAL: CITY NAME		<b>SCHOOL DISTRICT OFFICES</b> OPTIONAL: SCHOOL DISTRICT NAME	
<b>MAYOR</b> OPTIONAL: CITY NAME VOTE FOR ONE		<b>SCHOOL BOARD MEMBER</b> DISTRICT <i>n</i> or AT LARGE VOTE FOR ONE	
<input type="radio"/> CANDIDATE		<input type="radio"/> CANDIDATE	
<input type="radio"/> CANDIDATE		<input type="radio"/> CANDIDATE	
<input type="radio"/> CANDIDATE		<input type="radio"/> CANDIDATE	
<b>SPECIAL ELECTION FOR MAYOR</b> To fill vacancy in term expiring January 4, 2016 VOTE FOR ONE		<b>SPECIAL ELECTION FOR SCHOOL BOARD MEMBER</b> DISTRICT <i>n</i> To fill vacancy in term expiring January 4, 2016 VOTE FOR ONE	
<input type="radio"/> CANDIDATE		<input type="radio"/> CANDIDATE	
<input type="radio"/> CANDIDATE		<input type="radio"/> CANDIDATE	
<input type="radio"/> write-in, if any		<input type="radio"/> write-in, if any	
<b>COUNCIL MEMBER</b> IF REQUIRED: WARD OR DISTRICT <i>n</i> or AT LARGE VOTE FOR UP TO TWO		<b>SCHOOL DISTRICT QUESTIONS</b>	
<input type="radio"/> CANDIDATE		To vote for a question, fill in the oval next to the word "YES" on that question. To vote against a question, fill in the oval next to the word "NO" on that question.	
<input type="radio"/> CANDIDATE			
<input type="radio"/> CANDIDATE			
<input type="radio"/> write-in, if any			
<input type="radio"/> write-in, if any			
<b>SPECIAL ELECTION FOR COUNCIL MEMBER</b> IF REQUIRED: WARD <i>n</i> OR DISTRICT <i>n</i> or AT LARGE To fill vacancy in term expiring January 4, 2016 VOTE FOR ONE		<b>SCHOOL DISTRICT QUESTION 1</b> THE QUESTION TITLE MUST CONSIST OF TEN OR FEWER WORDS	
<input type="radio"/> CANDIDATE		The body of the question is printed here in upper and lower case letters, as large as possible, but in no case smaller than 10 point type. The title goes above in the shaded box, and must also be in no smaller than 10 point type. "YES" and "NO" must be placed directly below and no smaller than 10 point and bold.	
<input type="radio"/> CANDIDATE			
<input type="radio"/> write-in, if any		<input type="radio"/> YES	
<b>CITY CLERK or CITY TREASURER</b> VOTE FOR ONE		<input type="radio"/> NO	
<input type="radio"/> CANDIDATE		<b>SCHOOL DISTRICT QUESTION 2</b> THE QUESTION TITLE MUST CONSIST OF TEN OR FEWER WORDS	
<input type="radio"/> CANDIDATE		When two or more ballot questions occur in a single jurisdiction, be sure to number the questions as above. If the question is an operating levy referendum question authorizing a property tax levy or tax rate increase including the issuance of debt obligations payable in whole or in part from property taxes, use the notice below.	
<input type="radio"/> write-in, if any			
<b>SCHOOL DISTRICT OFFICES</b> OPTIONAL: SCHOOL DISTRICT NAME		<input type="radio"/> YES	
<b>SCHOOL BOARD MEMBER</b> OPTIONAL: SCHOOL DISTRICT NAME VOTE FOR UP TO FOUR			
<input type="radio"/> CANDIDATE		<b>BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE.</b>	
<input type="radio"/> CANDIDATE			
<input type="radio"/> CANDIDATE		<b>SCHOOL DISTRICT QUESTION 3</b> THE QUESTION TITLE MUST CONSIST OF TEN OR FEWER WORDS	
<input type="radio"/> CANDIDATE		When two or more ballot questions occur in a single jurisdiction, be sure to number the questions as above. When the question is related to the renewal of an existing levy referendum, use the notice below.	
<input type="radio"/> write-in, if any			
<input type="radio"/> write-in, if any		<input type="radio"/> YES	
<input type="radio"/> write-in, if any		<input type="radio"/> NO	
<input type="radio"/> write-in, if any		<b>BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING TO EXTEND AN EXISTING PROPERTY TAX REFERENDUM THAT IS SCHEDULED TO EXPIRE.</b>	
<input type="radio"/> write-in, if any			

See School District Ballot and/or City Election Ballot Examples for references.

OFFICIAL BALLOT

# GENERAL ELECTION BALLOT

SCHOOL DISTRICT \_\_\_\_\_

NOVEMBER 5, 2013

Judge \_\_\_\_\_

Judge \_\_\_\_\_

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**INSTRUCTIONS TO VOTERS:**  
To vote, completely fill in the oval(s) next to your choice(s) like this: ●

SCHOOL DISTRICT OFFICES OPTIONAL: SCHOOL DISTRICT NAME	SCHOOL DISTRICT QUESTIONS
SCHOOL BOARD MEMBER OPTIONAL: SCHOOL DISTRICT NAME VOTE FOR UP TO FOUR	SCHOOL DISTRICT QUESTION 3 THE QUESTION TITLE MUST CONSIST OF TEN OR FEWER WORDS
<input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> _____ <small>write-in, if any</small> <input type="radio"/> _____ <small>write-in, if any</small> <input type="radio"/> _____ <small>write-in, if any</small> <input type="radio"/> _____ <small>write-in, if any</small>	<p>When two or more ballot questions occur in a single jurisdiction, be sure to number the questions as above. When the question is related to the renewal of an existing levy referendum, use the notice below.</p> <input type="radio"/> YES <input type="radio"/> NO <p><b>BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING TO EXTEND AN EXISTING PROPERTY TAX REFERENDUM THAT IS SCHEDULED TO EXPIRE.</b></p>
SCHOOL BOARD MEMBER DISTRICT <i>n</i> or AT LARGE VOTE FOR ONE	
<input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> _____ <small>write-in, if any</small>	
SPECIAL ELECTION FOR SCHOOL BOARD MEMBER DISTRICT <i>n</i> To fill vacancy in term expiring January 4, 2016 VOTE FOR ONE	
<input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> _____ <small>write-in, if any</small>	
SCHOOL DISTRICT QUESTIONS	
<p>To vote for a question, fill in the oval next to the word "YES" on that question. To vote against a question, fill in the oval next to the word "NO" on that question.</p>	
SCHOOL DISTRICT QUESTION 1 THE QUESTION TITLE MUST CONSIST OF TEN OR FEWER WORDS	
<p>The body of the question is printed here in upper and lower case letters, as large as possible, but in no case smaller than 10 point type. The title goes above in the shaded box, and must also be in no smaller than 10 point type. "YES" and "NO" must be placed directly below and no smaller than 10 point and bold.</p>	
<input type="radio"/> YES <input type="radio"/> NO	
SCHOOL DISTRICT QUESTION 2 THE QUESTION TITLE MUST CONSIST OF TEN OR FEWER WORDS	
<p>When two or more ballot questions occur in a single jurisdiction, be sure to number the questions as above. If the question is an operating levy referendum question authorizing a property tax levy or tax rate increase including the issuance of debt obligations payable in whole or in part from property taxes, use the notice below.</p>	
<input type="radio"/> YES <input type="radio"/> NO	
<p><b>BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE</b></p>	

M.R. 8250.1810, subp. 5: "The name or number of the appropriate municipality, school district, or special district may be added directly under the office types listed in this subpart."

M.S. §204B.36: Number of write-in lines must equal the number to be elected.

M.R. 8250.1810, subp. 16: Special elections to fill a vacancy must be listed with other offices of that type, but after any offices for a full term.

M.R. 8250.1810, Subp. 10: "When more than one question is on the ballot for a given jurisdiction, each ballot question must be designated by a number and must be preceded by the words... "SCHOOL DISTRICT QUESTION"... and the number assigned to the question in uppercase letters in as large as practicable but no smaller than 10-point bold face type. The name and/or number of the jurisdiction that the question will represent may be printed directly under the heading of the question. The question heading and numbers (where applicable) must be shaded with a screen of ten percent or less or printed white on black."

NOTE - For specific ballot question language requirements regarding referendum revenue see M.S. §126C.17.

M.S. §126C.17, subd. 9: "...The Notice required under section 275.60 may be modified to read, in cases of renewing existing levies at the same amount per pupil as in the previous year: **"BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING TO EXTEND AN EXISTING PROPERTY TAX REFERENDUM THAT IS SCHEDULED TO EXPIRE."** The ballot may contain a textual portion with the information required in this subdivision and a question stating substantially the following: "shall the increase in the revenue proposed by (petition to) the board of ..... School District No. ..., be approved?"

M.S. §205A.03, subdivision 1. "Subdivision 1. Resolution requiring primary in certain circumstances. The school board of a school district may, by resolution adopted by April 15 of any year, decide to choose nominees for school board by a primary as provided in this section. The resolution, when adopted, is effective for all ensuing elections of board members in that school district until it is revoked. If the board decides to choose nominees by primary and if there are more than two candidates for a specified school board position or more than twice as many school board candidates as there are at-large school board positions available, the school district must hold a primary."  
If a school district does not choose to have a primary it is possible that there will be more than twice as many candidates as there are offices available on the general election ballot.

M.S. §275.60: "(a) Notwithstanding any general or special law or any charter provisions, but subject to section 126C.17, subdivision 9, any question submitted to the voters by any local governmental subdivision at a general or special election after June 8, 1995, authorizing a property tax levy or tax rate increase, including the issuance of debt obligations payable in whole or in part from property taxes, must include on the ballot the following notice in bold-face type: **"BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE."**... (c)...This section does not apply to a school district bond election if the debt service payments are to be made entirely from transfers of revenue from the capital fund to the debt service fund."

OFFICIAL BALLOT

# GENERAL ELECTION BALLOT TOWN OF \_\_\_\_\_ NOVEMBER 5, 2013

Judge \_\_\_\_\_

Judge \_\_\_\_\_

See School District Ballot  
and/or Town Election Ballot  
Examples for references.

### INSTRUCTIONS TO VOTERS:

To vote, completely fill in the oval(s) next to your choice(s) like this: 

TOWN OFFICES OPTIONAL: TOWNSHIP NAME	SCHOOL DISTRICT OFFICES OPTIONAL: SCHOOL DISTRICT NAME
<b>TOWN SUPERVISOR</b> SEAT <i>n</i> VOTE FOR ONE	<b>SCHOOL BOARD MEMBER</b> DISTRICT <i>n</i> or AT LARGE VOTE FOR ONE
<input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> _____ <small>write-in, if any</small>	<input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> _____ <small>write-in, if any</small>
<b>SPECIAL ELECTION FOR TOWN SUPERVISOR</b> SEAT <i>n</i> To fill vacancy in term expiring January 4, 2016 VOTE FOR ONE	<b>SPECIAL ELECTION FOR SCHOOL BOARD MEMBER</b> DISTRICT <i>n</i> To fill vacancy in term expiring January 4, 2016
<input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> _____ <small>write-in, if any</small>	<input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> _____ <small>write-in, if any</small>
<b>TOWN TREASURER or TOWN CLERK</b> VOTE FOR ONE	
<input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> _____ <small>write-in, if any</small>	
<b>SPECIAL ELECTION FOR TOWN TREASURER</b> To fill vacancy in term expiring January 4, 2016 VOTE FOR ONE	To vote for a question, fill in the oval next to the word "YES" on that question. To vote against a question, fill in the oval next to the word "NO" on that question.
<input type="radio"/> CANDIDATE <input type="radio"/> CANDIDATE <input type="radio"/> _____ <small>write-in, if any</small>	<b>SCHOOL DISTRICT QUESTIONS</b>
	<b>SCHOOL DISTRICT QUESTION 1</b> THE QUESTION TITLE MUST CONSIST OF TEN OR FEWER WORDS
<b>SCHOOL DISTRICT OFFICES</b> OPTIONAL: SCHOOL DISTRICT NAME	The body of the question is printed here in upper and lower case letters, as large as possible, but in no case smaller than 10 point type. The title goes above in the shaded box, and must also be in no smaller than 10 point type. "YES" and "NO" must be placed directly below and no
<b>SCHOOL BOARD MEMBER</b> OPTIONAL: SCHOOL DISTRICT NAME VOTE FOR UP TO FOUR	<input type="radio"/> YES <input type="radio"/> NO
<input type="radio"/> CANDIDATE <input type="radio"/> _____ <small>write-in, if any</small> <input type="radio"/> _____ <small>write-in, if any</small> <input type="radio"/> _____ <small>write-in, if any</small> <input type="radio"/> _____ <small>write-in, if any</small>	<b>SCHOOL DISTRICT QUESTION 2</b> THE QUESTION TITLE MUST CONSIST OF TEN OR FEWER WORDS
	When two or more ballot questions occur in a single juris- diction, be sure to number the questions as above. If the question is an operating levy referendum question authorizing a property tax levy or tax rate increase includ- ing the issuance of debt obligations payable in whole or in part from property taxes, use the notice below.
	<input type="radio"/> YES <input type="radio"/> NO
	<b>BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE.</b>
	<b>SCHOOL DISTRICT QUESTION 3</b> THE QUESTION TITLE MUST CONSIST OF TEN OR FEWER WORDS
	When two or more ballot questions occur in a single jurisdiction, be sure to number the questions as above. When the question is related to the renewal of an exist- ing levy referendum, use the notice below.
	<input type="radio"/> YES <input type="radio"/> NO
	<b>BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING TO EXTEND AN EXISTING PROPERTY TAX REFERENDUM THAT IS SCHEDULED TO EXPIRE.</b>

Example